



Interpreter

Volunteer Job Description

The Volunteer Interpreter is needed to translate pantry materials as well as nutrition education materials for pantry clients. This job can be accomplished remotely but may involve additional, onsite oral translation between client and pantry staff by providing skilled language interpretation services. We are looking for translation expertise in these key languages: Spanish, Arabic, Mandarin, Kurdish, Vietnamese, Swahili, Dari/Farsi, Pashto, and Russian, with the possibility of additional languages added.

Qualifications

- ◆ Highly proficient in English and fluent in any of (but not limited to) the following languages; Spanish, Arabic, Mandarin, Kurdish, Vietnamese, Swahili, Dari/Farsi, Pashto, and Russian.
- ◆ Proven customer service skills
- ◆ Ability to work independently
- ◆ Excellent communication and interpersonal skills
- ◆ Willingness to follow instructions and work cooperatively
- ◆ Detail oriented

Time/Age Requirement

- ◆ We ask for at least three (3) month initial commitment
- ◆ Volunteers will work out a schedule with project manager - hours and days will vary.
- ◆ At least 18 years of age
- ◆ This position will be working either at home or at partner agency sites—not at Food Bank locations—but can be regionally focused in the Shenandoah Valley, Charlottesville Area, Winchester Area, or Lynchburg Area

Dress Code

- ◆ Office casual
- ◆ Due to safety concerns all volunteers must wear close-toed shoes (no sandals or flip flops) and clothes appropriate for work in a warehouse environment

Training

- ◆ BRAFB staff will provide necessary training, supervision, and support

This position reports to the regional Partner Services Coordinator