



# VIDEOGRAPHER

## JOB DESCRIPTION

- ◆ Potential volunteers should have previous experience taking video at events and should have samples available for review
- ◆ Basic knowledge of editing videos and uploading videos to a computer and website
- ◆ Take videos to document BRAFB events, programs, volunteers, staff , and other outreach events
- ◆ Edit and submit videos from each event

## QUALIFICATIONS

- ◆ Dependable and committed
- ◆ Willingness to follow instructions
- ◆ Ability to work independently
- ◆ Must have own method of transportation
- ◆ May use own photography/videography equipment or BRAFB photography equipment
- ◆ Ability to perform and follow through on unsupervised duties
- ◆ Ability to follow safety precautions when on site
- ◆ Working with DOMC to discuss the images they require and how they want to use them

## REQUIREMENTS OF THE POSITION

- ◆ 18 years or older
- ◆ Hours per month will vary
- ◆ Minimum 3 month commitment
- ◆ Events most likely to be on evenings or weekends
- ◆ Flexible hours, to be coordinated with staff based on events schedule
- ◆ Volunteer Orientation required (to be scheduled with the Volunteer Manager)

## DRESS CODE

Due to safety concerns all volunteers must wear close-toed shoes (no sandals or flip flops) and clothes appropriate to work in an indoor or outside environment.

## TRAINING

BRAFB staff will provide necessary training, supervision, and support.

*This position reports to Sandy Werner, Director of Marketing & Communications*